

# Camden Intermediate School

## SIT Meeting

### Minutes

December 12, 2017/3:15 P.M./ CONFERENCE ROOM

#### Attendees

Monique Hicks, Bonita Robinson, Nicole Reaves, Lori Worthington, Theresa Chappell, Susie Huffman, Preston Kuno, Kelly Schaub

Absent: Angela Richardson and Julie Copeland

#### Discussion

1. Follow-up on previous meeting
  - Welcome to new parent representative - Kelly Schaub
  - Results from collaboration medium survey - Facebook and Google Docs were most preferred with Google Docs having a few more votes. Team discussed possibly sending out another survey with just Facebook and Google Docs as choices and also to check each person's ability or comfort level with each. The decision was made just to go with Google Docs since it did get the most votes in the initial survey.
  - 1st Vertical Planning feedback - Math discussed working to address gaps in learning. ELA discussed meeting guidelines and teachers want to find a way to gather information from 3rd grade teachers. ELA teachers will be bringing student/class data to discuss at next meeting.
  - Social Studies Final Exams - Ms. Hicks has talked with Dr. Ferrell about discontinuing these exams. No final decision has been at this time.
2. Hallway Safety - Mrs. Reaves expressed concerns about students working in hallways. Rulers and papers have been left unattended and she was concerned about students slipping/tripping if items left in hallway during emergencies/drills (e.g. fire drills). No one else has noticed a problem so it was determined not to be a big issue at this time.
3. TAC Representative - Susan Adler (Dr. Wisinger is her back-up)

4. Staff meeting 12/19/17
  - Celebration for Mrs. Scaffa's retirement
  - Dr. Ferrell speaking at 4:00
  
5. Not getting replacement for Mrs. Scaffa's position. Keep in mind when scheduling tests.
  
6. Attendance
  - Students missing numerous days of school (also tardies/leaving early)
  - Concerns can be addressed through SAT process
  - Does data show adverse effect on grades?
  - Not getting replacement for Mrs. Scaffa's position. Keep in mind when scheduling tests.
  
7. SAT - Team has representatives from each grade level and EC
  
8. Next meeting date - February 13, 2018



